

REQUEST FOR PROPOSAL

E-RATE Funding Year 2024-2025
NETWORK FIBER REFRESH PROJECT
RFP# 36002425001

Lafayette County School District
Technology Department
120 Commodore Dr
Oxford, MS 38655

Contact: McNeil Stanford
Telephone: (662) 234-3271
E-mail: rfp.tech@gocommodores.org
District URL: www.gocommodores.org

**STATEMENT OF QUALIFICATIONS
And
REQUEST FOR PROPOSAL
RFP # Fiber 2024-2025**

Subject

RFP - The Lafayette County School District (the district) will accept sealed statements of qualifications (SOQ) and proposals from qualified firms/vendors to provide services necessary for network fiber optic, Category 6 copper cabling, and switch additions for the FY2024-25 (E-RATE) cycle. Bidders must have a Service Provider Identification Number (SPIN) and this SPIN must be included on the bid proposal. Those interested shall submit a signed, sealed SOQ and cost proposal to the district on or before **10:00 AM local time, January 24, 2024**, at the District Central Office, located at 100 Commodores Dr, Oxford, MS 38655

In order to be eligible to bid, all prospective bidders must attend the mandatory vendor meeting. The vendor meeting will be held at the Lafayette County School District Office located at 100 Commodores Dr Oxford, MS 38655 **on December 13th, 2023, at 10:00 a.m.** The purpose of this meeting is to allow potential bidders an opportunity to present questions and obtain clarification of the requirements of the bid documents. Because the Lafayette County School District considers the meeting to be critical to understanding the bid requirements, attendance is mandatory in order to qualify as a bidder.¹ No transcript or minutes from this meeting will be created or available. Proposals from vendors who do not attend the vendor meeting WILL BE DISQUALIFIED.

Purpose

Proposals are being sought by the district for the purpose of securing the most cost-efficient way of upgrading the school district's network cabling and fiber optic infrastructure.

General Requirements

The district is looking to replace current fiber optic cable to single mode between school buildings and closet cleanup in all, MDF, and IDF wiring closets. The district may also need Category 6 cabling upgrades in certain areas on their campuses along with additional network switches. The district is currently standardized on Extreme switches, but will accept bids that meet the specifications included and will fully integrate with the current network switches. The RFP reflects the current proposed services requested on the E-Rate 470 forms. The proposal embodies: A Turn-Key solution. It includes providing new, dedicated single-mode cable runs (*see specific equipment details*) replacing existing fiber cables. All costs associated with the installation, termination, and testing shall be included in the bid. Each end will consist of the installation of a wall or rack mount fiber optic termination box, with all strands terminated and all cables shall be certified to be capable of 10 Gbps of bandwidth between the endpoints. All terminations shall be LC unless otherwise directed by the technology department. All necessary patch cables to connect the district equipment shall be LC to LC and must be provided. Winning bidder is granted necessary permissions and access to property to complete work. It will be the responsibility of the bidder to check the RFP on

the district's website daily for any changes to the RFP or listing of bidder questions and answers that may arise.

Terms used throughout this RFP

- USAC – Universal Service Administrative Company
- SPIN – Service Provider Identification Number
- FCDL – Funding Commitment Decision Letter
- FCC – Federal Communication Commission
- SLD – School and Library District
- USF -- Universal Service Fund

General

The specifications herein are provided to convey the intent of the District and do not indicate every cable or component necessary for the complete system that the proposing vendor shall provide. Technical specifications of all equipment and necessary components proposed should be provided with the bid. Proposals that deviate from these specifications will be considered, provided the vendor indicates why its proposed alternative specifications will meet the needs and intent of the District.

Prices quoted shall be an all-inclusive solution including all applicable taxes, shipping costs, installation of equipment, configuration of equipment, any necessary cabling, training, technical support and trash removal, and represent complete installation and integration with the existing network where necessary. All equipment included in vendor's proposal must be new equipment purchased from an authorized reseller. No grey market, third party, or used equipment will be considered. Prices quoted in the vendor's response will remain in effect for a period of twelve (12) months from the time of the contract signing or until the final service delivery deadline for Funding Year 2024 C2 products and services.

Omissions in the proposal of any provision described herein shall not be construed as to relieve the vendor of any responsibility or obligation to the complete and satisfactory delivery, operation and support of any services.

Should the vendor have questions or find discrepancies in, or omissions from this RFP, or be in doubt to its meaning, the vendor shall at once notify Lafayette County School District. All questions should be addressed to McNeil Stanford, Technology Director and can be emailed to rfp.tech@gocommodores.org

Each Vendor who intends to submit a proposal shall notify the district, in writing, of such intent.

The letter of intent, along with three (3) customer references can be e-mailed to the address on page one of this RFP. The email containing this intent notification shall be clearly marked in the subject line: "Fiber Network Refresh Project". This notification will assure that Vendors who intend to respond receive subsequent information and instructions or RFP addenda, if any. The failure of any Vendor who intends to respond to provide such notification shall relieve the district of any responsibility or liability for the actual or alleged non-receipt of response materials.

Letter of Intent Due: December 22, 2023 by 3:00 PM

All bid proposals and supporting documentation must be sent to:

(Submittal should be clearly labeled on the outside of the submittal)
Lafayette County School District
FY24 Fiber Network Upgrade
RFP # 36002425001

Submittal should be addressed to:

Lafayette County School District
SEE ADDRESS ON PAGE ONE OF THIS RFP

Envelopes not so marked will not be considered. The Lafayette County School District Board of Trustees reserves the right to reject any and/or all bids and waive any informality.

One original and two copies of proposals and statements of qualifications are to be prepared and delivered either by mail or Federal Express to the address above on or before **10:00 AM local time, January 24, 2023**, where they will be time and date stamped. In addition, the bid must be broken down per school building and totals per school campus must be shown, as well as a grand total for the entire district project. All of the above bid documents must also be provided in electronic format on one jump drive. Please do not fax proposals.

Basis of Award

1. E-rate approval by USAC
2. Bidder must have SLD SPIN
3. References of at least two installations of similar application size and complexity.
4. Please see “Vendor Requirements” on the following pages for additional information.
5. Please also see “Criteria for Selection” in more detail.

Selection Schedule

Event	Date(s)	Time
Release of RFP to vendors	11-30-2023	
Vendor Site Visit Meeting	12-13-2023	10:00 AM
Deadline for Submission of Proposals	01-24-2024	10:00 AM
Opening of Proposals (FCSD District Office)	01-24-2024	10:30 AM

Proposers are prohibited from contacting or lobbying members of the school board, school district administrators, school district employees, school district contractors, or school district consultants. Failure to conform to this condition will be grounds for disqualification of the proposer. Questions regarding the RFP may be emailed to the project email address shown on the first page of this RFP before Friday, January 12, 2024. A response within 3 business days will be posted on the district's web site and/or email back to all bidders. It will be the responsibility of the vendor/bidder to check the website daily for any changes to the RFP or listing of bidder questions and answers that may arise.

NON-APPROPRIATION OF FUNDS

In the event funds are not appropriated by the District governing body in any fiscal period for payments due under RFP # 36002425001, then the Technology Director, or Superintendent's designee(s), will immediately notify the successful vendor(s), or designee(s), of such occurrence and this contract will terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the School District of any kind whatsoever, except other payments herein agreed upon for which funds will have been appropriated and budgeted or are otherwise available.

AWARD OF SOME OR THE ENTIRE PROJECT MAY BE SUBJECT TO AVAILABILITY OF DISTRICT FUNDING AND PROJECT NEEDS.

The proposer's response to the Request must include a statement that the proposed terms will remain in effect and available for the project term identified as July 1, 2024, through June 30, 2025. The work itself will consist of all aspects of technology implementation for which the district desires to contract with the selected Proposer(s). The school district's vision for this technology project calls for the installation and configuration of new cabling to improve the district's network (backbone) infrastructure. Proposed solutions must integrate with the existing network environment to ensure a seamless management and design. Completion for the project is scheduled for June 30, 2025. The district reserves the right to waive any informality and to reject any or all proposals. Proposers are prohibited from contacting or lobbying members of the School Board, school district administrators, school district employees, school district contractors, or school district consultants. Failure to conform to this condition will be grounds for disqualification of the proposer. Proposals and statements of qualifications are to include the information requested at the beginning of this RFP.

VENDOR SITE VISIT MEETING

A vendor site visit meeting will be held on the date and time listed under Selection Schedule at the beginning of the RFP at the School District central office and proceeding to the respective school campuses. Any questions received will be discussed at that time and responses will be posted on the web site and/or emailed for review after the vendor meeting has been completed. Written questions will be allowed for any vendor interested in responding to the District's RFP and responses again will be posted on the web site. **The district will accept only ONE bid per vendor.** This Network Upgrade Project will be awarded to a SINGLE vendor that can quote, install, and configure all network cabling requested/required. The School District requires a "turn-key" solution for this project. This Network Upgrade Project will include preferred cabling and materials. This preference information will be provided to each vendor who attends the vendor site visit meeting. This information will include all details, specifications, and school campus maps with explanations. The cabling and materials specification list provided is a minimum guideline list. If the bidder wishes to add to the district's list to improve the functionality of their proposed network infrastructure, the bidder is encouraged to do so.

The first page in the bid submission packet must be the Bid Worksheet. The worksheet will show the vendor's total cost. In addition to the Bid Worksheet, Vendors MUST provide quotes submitted on the vendor's standard quote form showing line-item pricing. Failure to comply may result in bid disqualification.

Bids must include the following:

The "Bid Worksheet" completed and signed by the bidder. Note, the "Bid Worksheet" is a total for all E-Rate eligible products and services. In the occurrence of discrepancies between the total costs and line-item costs, the line-item cost will be deemed to be the correct cost.

(THE BID WORKSHEET MUST BE THE FIRST PAGE IN THE BID SUBMISSION DOCUMENTATION)

Required Documents as listed in this RFP.

It is the sole responsibility of the respondents to ensure their responses arrive in a timely manner. Late arrivals will be rejected. The Lafayette County School District is not responsible for delays of any commercial carrier or delays incurred by the respondents. Oral, telephone, or emailed bids will not be considered. Signatures on the proposals must be in longhand and executed by a principal duly authorized by the vendor to make a contract.

PLEASE NOTE: Common Carriers, UPS and FedEx, in the Oxford Mississippi area generally do not deliver overnight packages on time. The Lafayette County School District will not be responsible for, nor will it accept bid responses delivered after the deadline.

Evaluation Methodology

The Lafayette County School District Board of Trustees will award a contract based on the vendor submission that best meets the needs of the Lafayette County School District with regard to the current Technology Plan, future growth, RFP specifications, and not necessarily the lowest price even though price will be the primary factor. The following factors may be considered when evaluating responses:

- Overall Price
- Technical Specifications
- Technical Certifications of Vendor Staff
- Number of Service Staff within 200 miles to Oxford, Mississippi
- Vendor response time
- Turnkey Solution
- Bid Requirements met
- Experience with Vendor (includes Vendor-supplied customer references and recent (7 years) District experience with Vendor (if any); may also include any publicly available reports or testimonials regarding recent Vendor performance)

Vendor Qualifications

The Lafayette County School District may make such investigations as deemed necessary to determine the ability of the bidder or subcontractors or suppliers to perform the work, and the bidder shall furnish to the Lafayette County School District all such information and data for this purpose as the Lafayette County School District may request. The Lafayette County School District reserves the right to reject any bid if the evidence submitted by or investigation of such Bidder fails to satisfy the Lafayette County School District that such bidder is properly qualified to carry out the obligations of the contract and/or to complete the work contemplated therein within the time required.

The bidder is specifically advised that any person, firm or other party to whom it proposes to award a subcontract or purchase order under this contract must be acceptable to the Lafayette County School District.

The successful vendor (contractor) must have or be certified with the following:

- Be able to supply all products and services
- Be an authorized dealer in the State of Mississippi for all products
- Have current liability insurance and workers compensation insurance (certificates of insurance must be furnished by winning bidder within 10 days of award)
- Provide documentation of the vendor's employee certifications
- Participate in the mandatory vendor meeting. Any bid submitted by a vendor who does not attend the mandatory vendor meeting will not be considered. There will be no exceptions.
- Provide an E-Rate SPIN
- Provide at least 3 references for projects of the same scope and size

Financing

This project will be subsidized by the E-Rate program and is therefore subject to funding availability and contingent upon E-Rate funding. Due to the extended period of time, it could take for the District to receive a funding commitment from USAC for this project and possible unforeseen financial circumstances, any contract arising from this RFP will also be contingent upon the District's availability of funds at the time of funding for the non-E-Rate portion of the project. The District also reserves the right to increase or decrease quantities requested in this RFP to adhere to the District's needs at the time of funding.

The District reserves the right to purchase products and services from the winning bid response during the term of the subsequent contract using alternate funding sources if alternative funding becomes available during the contract term.

The Lafayette County School District requires that the winning bidder provide the USAC Service Provider Invoice (SPI) method for invoicing.

Disqualification of Bidder

The Lafayette County School District reserves the right to award to other than the lowest bidder when, in the judgment of the District administration, it is in the best interest of the District to do so. A Bidder may be disqualified for any substantial non-compliance with the terms of this RFP, including:

1. Bidder's failure to sign Bidder's Proposal Form or to otherwise properly complete the Proposal Form
2. Bidder's failure to attend and complete the mandatory pre-bid conference
3. Bidder's failure to include documentation for required certifications and authorizations

A Bidder may also be disqualified for the following reasons:

1. Bidder being in litigation or dispute with the Lafayette County School District
2. Bidder having defaulted on a previous contract
3. Bidder having preformed unsatisfactorily on a previous contract, including but not limited to the Bidder's failure to fulfill the warranty obligations of a previous contract with the Lafayette County School District

The Lafayette County School District will strictly adhere to the rules and regulations of the E-Rate program when evaluating bid responses.

Cabling and Rack Specifications

Cabling

All copper cable and cabling components including jacks and patch panels used in this proposal will be Category 6 rated.

- Bid must include cabling and all necessary components (patch cables, patch panels, jacks and mounts, crimp ends, racks, etc).
- If the racks in the IDF or MDF are not large enough to accommodate the additional Cat 6 Patch Panel, racks should be quoted. All racks and/or cabinets should be of sufficient size to accommodate the existing and newly proposed switches and E-Rate eligible equipment.
- Racks should be wall mount enclosed racks unless otherwise specified at the vendor meeting.
- Bid must include cost of labor and installation.
- Any cables run by the vendor will be terminated into a patch panel and labeled.
- Colors of Cabling and Patch Cabling will be supplied to the winning bidder prior to installation.
- Vendor must supply 20-year manufacturer's warranty.
- Proposed fiber runs should be quoted as Singlemode
- Fiber run proposals should include all necessary components for termination, connection to equipment and full functionality of the fiber connection.
- Closet Cleanup, Closet Relocation, UPSs and Racks should be included in the cabling portion of the bid response.
- Provide unit pricing for any boring deemed necessary

Wiring Information

Drop Ceilings

Cable can be bundled without any conduit, but it must be off the ceiling using hooks or cable trays

Open Ceilings

The cable may be run out-of-sight along the beams if needed or in cable trays.

Walls

If cable is run along an open wall, it must be in Panduit or similar enclosure to match wall.

Cable

New, additional Cable must be rated as Cat 6. Fiber types will support 10G

Boring

Any boring deemed necessary will need to have unit pricing included

Equipment Specifications

The Lafayette County School District is requesting an all-inclusive solution including all applicable taxes, shipping costs, installation of equipment, configuration of equipment, training, technical support and trash removal, and represent complete installation and integration with the existing network where necessary. All equipment included in vendor's proposal must be new equipment purchased from an authorized reseller. No grey market, third party, or used equipment will be considered. Prices quoted in the vendor's response will remain in effect for a period of twelve (12) months from the time of the contract signing or until the final service delivery deadline for Funding Year 2024 C2 products and services.

The vendor will be required to configure all equipment in this proposal. They will configure VLANs to the specifications of the Lafayette County School District Information Technology Department as part of this proposal. Currently there are multiple VLANS operating on the District network. The Vendor will also be required to communicate and work with the WAN and Internet vendor at time of installation so that the WAN and Internet vendor at time of installation owned and controlled WAN switch works properly with the VLAN configurations on the proposed switches.

The below specified equipment does not include every part, piece, and accessory necessary for the system to be fully functional. Please ensure that all bids include all support, warranty, cables, power cords, etc. necessary for a total solution. Please ensure any ineligible items are clearly marked as ineligible on the bid. If any item quoted is partially eligible, please provide cost allocation showing the eligible amount and the ineligible amount with justification for the cost allocation method.

Bids for all equipment must include cost of configuration, installation and training on configuration and maintenance for the Lafayette County School District Information Technology Department. Bids should also include any necessary accessories, parts or components required to make the system work, i.e., patch cables, SFPs, support, licenses, etc.

Please see attached "Exhibit A" for preferred equipment models or EQUIVALENT.

Proposals that deviate from these specifications will be considered provided the vendor indicates why its proposed alternative specifications meet the needs and intent of the District. Proposals from vendors that are capable of providing an all-inclusive solution for some but not all of the District locations will also be considered.

Switches

Proposed Switches must be Extreme or EQUIVALENT. Any alternative equipment quoted must be fully compatible with the District's existing network equipment. Proposal should include all switches, SFPs, licensing, cabling, support and startup service needed for the project upgrades. Please include a quote for 1 year, 3 year and 5-year license and replacement warranty if applicable.

UPSs

Proposed UPSs must be APC or EQUIVALENT. Any alternative equipment quoted must be fully compatible with the District's existing network equipment. Proposal should include all licensing, support and startups service needed for the project upgrades.

ADDITIONAL WARRANTY INSTRUCTIONS

The successful proposer must warrant its material and workmanship for a period of one year (for items requiring purchase and installation).

CRITERIA FOR SELECTION

The district will utilize the following criteria (*as the basis for the proposal evaluations & selection*).

<u>Factor</u>	<u>Weight</u>
Price of the ELIGIBLE Cabling, Equipment, Services & Warranties	25%
Prior Experience with the District	15%
Personnel Qualifications, Professionalism & Scope of Work	10%
Management Integration w/ Current Network	15%
Company Provides all Services (No sub-contractors)	15%
Bid Documentation Includes Excel Spreadsheet of Quoted Equipment	10%
Preference to Mississippi Based Companies Attending Site Visit Meeting	10%
Total	100%

The district reserves the right to select outright a single Proposer, and to waive the finalists' state of the evaluation process in the event a Proposer has total points scored significantly higher than all the other Proposers responding to this RFP. The district in its sole discretion may accept or reject any or all responses to this RFP and may waive all formalities, technicalities, and irregularities. All bidders are placed on notice that the award of the RFP will be based upon the products and services best suited to the district. The sole judgment of the district on such matters shall be final. The district has identified the factors itemized above under scoring criteria as critical to a company's ability to effectively assist the district's integration of technology. To be considered for evaluation, bidders must provide relevant responses to all sections of this RFP. (**100 evaluation points are possible**). A separate response is requested for each criteria section. Appropriate labeling required. (*See details of each factor below and on the following pages*).

A. Pricing (All Eligible Cabling, Services and Warranty)

- Proposer must abide by the district's bid policy.
- Proposer must abide by the state of Mississippi bid laws.

- Proposer must provide specific price quotes for eligible services. The district reserves the right to select a combination of pricing, services and/or Proposer(s) that appears best suited to meet the needs of the district. Proposer must allocate to the extent that a clear delineation can be made between eligible and ineligible components. Proposer(s) must provide school campus bid totals, as well as total cost for the entire project.

B. Prior Experience with the School District

The district has also determined that a company's background, experience, and financial stability are essential for the success of a long-term relationship with its selected Proposer(s). Proposers responding to this RFP should include information about their company's experience, financial stability, and quality of services and products and satisfaction of their clients. A minimum of three (3) references (school districts preferred) should be included in the intent to bid document.

C. Personnel Qualifications, Professionalism & Scope of Work

The district is seeking (an) E-rate Proposer(s) that has the depth, breadth, and quality of resources necessary to complete all phases of a broad technology and service project. In addition, the timely availability of these resources and related support elements will be critical to project success. Describe the various resources from your company that will be made available to assist the district in the execution of its mission in performance of each scope of work (SOW). Provide resumes and related experience summaries to demonstrate the competencies and experience of typical personnel who would be assigned to the district program. Provide a list of industry standard certified employees and their certifications. Proposers must provide SOW and contract information for each school campus project being proposed.

D. Management Integration w/ Current Network

The district requires a network that will continue to provide the district with a modern, efficient and reliable network to support bandwidth and data and provide all needed capabilities within the district school buildings. Reliability and high performance are key requirements of this networking plan, as the district network continues to support the technology needs of the future. Vendor's proposal provides interoperability with the current District environment. Seamless integration with the current network.

E. Company provides all services (no sub-contractors)

The district is interested in providers that provide all components, installations, and configurations for this RFP without sub-contractors.

F. Bid documentation includes Excel spreadsheets of all quoted equipment

The district requests that all bid/quote documentation also include Excel spreadsheets to allow for seamless upload to the E-Rate 471 application process.

G. Mississippi Based Companies Attending Site Visit Meeting (K-12 Experience)

The district is interested in providers that understand the technology, administrative, and instructional challenges facing today's educators, children, and administrators. The education environment is vastly changing with challenges that make technology decisions more important as they reach the district constituencies. The respondent must show that their solutions are

sustainable within the framework of the district's resources to implement and maintain ongoing operations and that future support is local and Mississippi based.

ADDITIONAL TERMS AND CONDITIONS

A. CONTRACT TERM

The term of the contract will begin when the school board approves, and a **written contract** is signed by both the district and the vendor/bidder selected. The term of the contract award will begin **July 1, 2024**. Initiation of the contract is dependent on E-Rate funding, in the event E-Rate does not fund the project then the contract will be null and void. In addition, a Funding Commitment Decision Letter (FCDL) does not guarantee the district will proceed with this project and may only be able to proceed with portions of the project on a per school campus basis.

B. CONTRACT/PURCHASE ORDER TERMINATION

The district shall reserve the right to terminate any contract/purchase order entered into as a result of the REQUEST FOR PROPOSAL at any time by giving thirty (30) days written notice of its intent to cancel. In the event the Proposer fails to carry out and comply with any of the conditions and agreements to be performed under the specifications, the district will notify the Proposer, in writing, of such failure or default. In the event the necessary corrective action has not been completed within a 10-day period, the Proposer must submit, in writing, why such corrective action has not been performed. The district reserves the right to determine whether or not such non-compliance may be construed as a failure of performance of the contract/purchase order.

C. LICENSING REQUIREMENTS

The successful Proposer must keep himself informed of, and adhere to, all laws and ordinances governing any matter related to work performed under the resulting contract/purchase order. The successful Proposer will obtain all necessary licenses and permits and will be aware of all labor conditions and agreements relating to the work specified in this document and shall make all provisions necessary to avoid any disputes which might arise from those conditions and agreements and shall be responsible for any delays, damages or extra costs caused by disputes.

D. SAFETY REQUIREMENTS

It shall be the Proposer's responsibility to provide for the safety of workers and the public in compliance with the requirements of insurance and public health and safety. The district requires all workers on-site to have a company badge as well as submit a valid drivers license for scanning in Raptor Visitor Management System if requested. A list of workers with current photographs must be provided to the school district's Technology Department throughout the life cycle of the project(s) that require installation or services.

E. INDEMNIFICATION

The Proposer shall be responsible for all damage to persons or property that occurs as a result of his fault or negligence, or that of any of his employees, agents, or subcontractors. The proposer shall save and hold harmless the District and its School Board against any and all loss, cost, damage, claims, expense or liability in connection with the performance of the contract/purchase order. Any equipment or facilities damaged by the Proposer's operation shall be repaired and /or restored to their original condition, including cleaning and painting, at the Proposer's expense. The successful Proposer will assume the liability for all losses, damages (including loss of use), expenses, demands and claims in connection with or arising out of any injury or alleged injury to persons (including death), or damages or alleged damage to property, sustained or alleged to have been sustained in connection with or to have arisen out of the performance of the work by the Proposer, and his agents, and employees, including losses, expenses, or damages sustained by the District. The successful Proposer will undertake and agree to indemnify and hold harmless the district and its board, individually or collectively, and the officers, agents, and employees of the District and its Board, from any and all such losses, expenses, damages (including loss of use), and to pay all damages, judgments, costs and expenses, including attorney's fees in connection with said demands and claims resulting thereof. Any claims against the district must be filed within the State of Mississippi within the county of the district. The Proposer shall abide by the Federal Occupational Safety and Health Administration (OSHA) regulations that apply to work performed under this Request. The Proposer shall defend, indemnify, and hold the district free and harmless against any and all claims, loss, liability and expense resulting from any alleged violation(s) of said regulation(s) including but not limited to, fines or penalties, judgments, court costs, and attorney's fees.

F. ATTORNEYS STATEMENT

In the event that the district employs attorneys or incurs other expenses that it may deem necessary to protect or endorse its rights under this contract/purchase order, the Proposer agrees to pay the attorney's fees and expenses incurred by the district. If either party defaults in the performance of this agreement, the defaulting party shall pay the non-defaulting party responsible attorney's fees and court costs.

G. NEGOTIATIONS

The district reserves the right to have any additional terms and conditions incorporated into the agreement provided an authorized modification to the contract/purchase order is mutually agreed upon and duly executed by both parties.

H. ORDER OF PRECEDENCE

In the event of an inconsistency between the terms and conditions of the resulting contract/purchase order, the inconsistency shall be resolved by giving precedence in the following order: (1) The REQUEST FOR PROPOSAL, including the Scope of Work and Statement of Qualifications, and (2) Proposer Response.

I. PROJECT START DATE

The district reserves the right to start the project on or after July 1, 2024, even if the project has not yet received funding. All pricing proposed will be considered valid.

SPECIFIC EQUIPMENT REQUIREMENTS & DETAILS

Please Note: School building drawings/maps showing network MDF and IDFs and additional details will be provided at the mandatory walk through along with additional equipment specification details.

The district will be adding single mode fiber 12 strands to all IDF closets and 24 strands between MDF closets while leaving existing fiber intact. Vendors will need to refer to the provided equipment list at the mandatory walk through for a detailed list

The awarded vendor will: (Fiber and Copper)

- (1) Install fiber and all other requested network equipment to support the network infrastructure and network backbone upgrade.
- (2) Test all fiber equipment across the district sites after installation.
- (3) Provide “maps” of fiber locations in each school building to include the number of strands and location, MDF or IDF as well as clearly label all fiber.
- (4) Ensure all terminations shall be LC unless otherwise directed by the technology department. All necessary patch cables to connect the district equipment shall be LC-LC.
- (6) Submit a bid that includes the total price of the entire project AND must include a breakdown list of all equipment and cost of each in line item (*with total cost*) PER school site.
- (7) The vendor will provide a conduit run to all existing open fiber during the cabling upgrade to single mode.
- (8) Vendor will replace all fiber termination boxes with wall or rack mount LC terminal boxes.
- (9) All fiber strands will need to be terminated and labeled at the fiber termination boxes.

Required Documents

Bid Worksheet and Service Provider Quotes broken down by Year

Specifications for the proposed hardware and software

References

Documentation of the vendor's certifications

E-Rate SPIN number

Qualifications and training of vendor technical staff

Trouble Ticketing Procedures and Escalation Process

Any other documentation required previously in this document

If the proposal does not meet the stated specifications, the vendor must include a detailed proposal along with a detailed explanation as to why the vendor believes the proposal will meet the stated needs of the Lafayette County School District and why the District should consider their proposal.

Lafayette County School District

Site Visit Form

(Contact information for changes/updates/clarifications)

Date _____

Service Provider Name _____

Contact Name _____

Address _____

Phone Number _____

Email Address _____

Check preferred method of contact: Email Phone

BID WORKSHEET

PRICING INFORMATION (Total Cost for ALL E-Rate Eligible Locations) (THIS DOCUMENT MUST BE THE TOP PAGE OF YOUR SUBMISSION)

You must submit a standard quotation showing line-item pricing total in addition to this worksheet.

MUST FILL IN THE TOTAL PRICE FOR THE ENTIRE E-RATE ELIGIBLE PORTION OF THE PROJECT BELOW.

Lafayette County School District
2024 E-Rate Bid Worksheet

E-Rate Eligible PROJECT TOTAL PRICE for Cabling:

E-Rate Eligible PROJECT TOTAL PRICE for Equipment:

DO NOT INCLUDE INELIGIBLE COSTS IN THE ABOVE TOTALS. PRICING ON THIS PAGE IS FOR E-RATE ELIGIBLE PRODUCTS AND SERVICES ONLY. PLEASE PROVIDE A SEPARATE QUOTE FORM FOR ALL INELIGIBLE ITEMS/LOCATIONS.

In the occurrence of discrepancies between the total costs listed above and costs from the itemized quotes, the costs from the itemized quotes will be deemed to be the correct cost. Please include a line item/catalog pricing schedule in your bid for all bid items including equipment, cabling, labor, travel, etc. and any proposed alternative equipment.

By signing below, the vendor acknowledges that the prices listed on this sheet are the prices being bid for this project and that the vendor understands that portions of this Project may be funded from E-Rate Funds. This project is subject to funding availability and contingent upon E-Rate funding. The District reserves the right to purchase products and services from the RFP response during the term of the contract using alternate funding sources if alternative funding becomes available.

COMPANY NAME: _____

REPRESENTATIVE NAME: _____

TITLE: _____

SIGNED: _____

DATE: _____